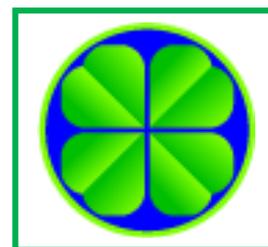




Preston CE VC Primary School

Henry Preston Road, Tasburgh, NR15 1NU
01508 470454 office@tasburgh.norfolk.sch.uk



Saxlingham Nethergate CE VC Primary School

Church Hill, Saxlingham Nethergate, NR15 1TD
01508 499271 office@saxlingham.norfolk.sch.uk

Executive Headteacher: Mrs Lesley Payne

5th November 2018

Dear Parent/Carer,

PARENT GOVERNOR ELECTION TAS VALLEY CHURCH OF ENGLAND FEDERATION

I am writing to you to invite you to stand for election as a parent governor, or nominate another parent to do so.

The Governing Body of the Tas Valley Church of England Federation will have provision for two parent governors.

The governing body, with the headteacher, has overall responsibility for the running of the schools. Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff; and
- Overseeing the financial performance of the organisation and making sure its money is well spent.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the governing body's work. Training is available for all governors and this governing body has an expectation that those new to being a governor attend induction training.

The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority are not eligible to stand in these elections. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than 3.30pm on Monday 19th November. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted, but if you are nominating another parent please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours faithfully,

Chris Perry-Yates

Returning Officer (Clerk to the Governing Board)